COURSE CATALOGUE

FOREIGN LANGUAGES

CONTENTS

FREBSA01 (ECC1_French) - French 1

1. General information	
Long English name of course	French for Business 1: Kick-start and brush up
Short English name of course	French 1
Course code	FREBSA01
Degree programme and cluster	IB and CS B-cluster
Teaching period	P1 and P3
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	N.A.
Prior knowledge	None

2. Content and organisation	
Professional task	To communicate (orally and in writing) in French at CEFR level A1
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	The student uses French as additional language in various general and business settings orally and in writing at CEFR A1 level. The student learns basic French grammar, vocabulary and communication skills related to reading, writing, listening and speaking in French.
Cohesion	This study unit is the first in the row of 8 study units. All study units French are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Participation is highly recommended
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Digital book: Penfornis, J. - L. (2020). Français.com - 3e édition - niveau débutant numérique - Livre de l'eleve. ISBN: 9782090348477. Digital workbook: Penfornis, J. - L. (2020). Français.com - 3e édition - niveau débutant numérique - Cahier d'activités. ISBN: 9782090348514. Material on #OnderwijsOnline and material distributed in class.
Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination

FREBSA01_T01	Written Exam (BYOD) - French 1

Exam code: FREBSA01_T01 (Written Exam (BYOD) - French 1)	
Name (modular) exam	Written Exam (BYOD) - French 1
Code (modular) exam	FREBSA01_T01
Assessment criteria	- Masters French grammar, vocabulary and communication at CEFR - Level A1 of general and business - related French - Uses a limited set of elementary French words and expressions related to general and business situations - Uses simple French grammatical forms and structures.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T1, T3, T4
Duration exam	120 minutes
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator
Other info	N.A.

Changes compared to last year	In 2023-2024, we use the digital version of the books (book and workbook). New code because of change in name
Date from which the SU will no longer be offered	N.A.

GERBSA01 – German 1

1. General information	
Long English name of course	German for Business 1 – Getting Started in German
Short English name of course	German 1
Course code	GERBSA01
Degree programme and cluster	IB and CS B-cluster
Teaching period	P1 and P3
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	N.A.
Prior knowledge	

2. Content and organisation	
Professional task	Communicating in German at CEFR level A1.1 in general business - related settings.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	The student uses German as additional language in various general professional settings orally and in writing preparing for CEFR level A1.1. He/She prepares simple professional products in German. These contain both, oral and written language. Grammar and vocabulary needed for mastering everyday professional situations in German are developed/trained also through listening and reading material.
Cohesion	This study unit is the first in the row of 8 study units. All study units German are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	At least 80% active participation in contact time and regular identifiably own contribution, incl. peer-feedback/-feedforward to the portfolio stages as prerequisite for joining either assessment is required.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Farmache, A.,e.a. (2015). DaF im Unternehmen A1, Kurs - und Übungsbuch(1st edition), Stuttgart, Klett Sprachen, ISBN 9783126764407 Webster, P. (1999) The German Handbook. Your guide to speaking and writing (2nd edition) Cambridge, Cambridge University Press ISBN 9780521648608 Materials on # OnderwijsOnline Materials distributed in class Good mono - and/or bi - lingual paper dictionaries, for instance:

	Hueber Wörterbuch Learner's Dictionary Deutsch als Fremdsprache – Deutsch – Englisch, Englisch - Deutsch / German – English, English - German, (2009), (1st edition) München, Hueber Verlag, ISBN 9783191017361
Required software / required materials	Audio and video material via the link: www.klett - sprachen.de/daf - im - unternehmen - online Klett Augmented App for DaF im Unternehmen A1
Extra contributions	N.A.

3. Examination	
GERBSA01_T01	**Oral exam – German 1**
GERBSA01_T02	Portfolio – German 1
GERBSA01_T03	Participation – German 1

Exam code: GERBSA01 - (Oral exam – German 1)	
Name (modular) exam	Oral exam – German 1
Code (modular) exam	GERBSA01_T01
Assessment criteria	Only candidates who have passed GERBSA01_ T02 and GERBSA01 _T03 qualify for being admitted to this assessment. The candidate applies the target language for basic professional use on CEFR level A1.1 correctly with regards to the following criteria: standard German pronunciation vocabulary/idiom style/register fluency coherence language structures Further to the criteria above, the candidate shows behaviour (culturally and communicational) that is perceived appropriate behaviour in the target language/culture and takes into account also speed, articulation, and intonation.
Exam format	Oral exam
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	T1, T3, T4
Duration exam	15 minutes
Permitted resources / aids	None
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	With the examiner upon request; application for review a week before the respective exam period's central review session.
Other info	N.A.

Exam code: GERBSA01_T02 (Portfolio – German 1)	
Name (modular) exam	Portfolio – German 1
Code (modular) exam	GERBSA01_T02
Assessment criteria	Providing the candidate has met the participation requirements, the portfolio has to be handed in on time, the portfolio will be assessed on contents and form.
Exam format	Portfolio
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P1, P3
Duration exam	N.A.

Permitted resources / aids	N/A
Minimum result	v
Weight factor of modular exam	N.A.
Method of enrolment for exam	Via Osiris
Discussion and review	N/A
Other info	N.A.

Exam code: NEW code_T03 (Participation – German 1)	
Name (modular) exam	**Participation – German 1**
Code (modular) exam	GERBSA01_T03
Assessment criteria	At least 80% active participation in contact time
Exam format	Participation
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P1, P3
Duration exam	N.A.
Permitted resources / aids	N/A
Minimum result	v
Weight factor of modular exam	N.A.
Method of enrolment for exam	Via Osiris
Discussion and review	N/A
Other info	N.A.

Changes compared to last year	This is a new study unit as of 2023-24 P1
Date from which the SU will no longer be offered	

SPABSA01 (ECC1_Spanish) - Spanish 1

1. General information	
Long English name of course	Spanish for Business 1: How to survive in Spanish
Short English name of course	Spanish 1
Course code	SPABSA01
Degree programme and cluster	IB / CS B-cluster
Teaching period	P1 and P3
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	Only for students with a non - Hispanic background.
Prior knowledge	

2. Content and organisation	
Professional task	To communicate orally and in writing in Spanish at CEFR level A1.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	Language skills: reading, listening, writing, speaking at CEFR - level A1 in general settings. During this module students are taught to use Spanish for elementary general communication purposes. The language is studied and used in a personal and public domain. Students also become familiar with aspects of Hispanic culture and increase cultural awareness.
Cohesion	This study unit is the first in a consecutive row of 8 study units. All study units Spanish are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Is strongly advised to attend all classes.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Study material is published on #OnderwijsOnline site IB/CS – ECC Spanish.
Required software / required materials	Material and information of the course is published on OnderwijsOnline (site IB/CS – ECC Spanish).
Extra contributions	N.A.

3. Examination	
ELECSP24_T01	Written Exam (BYOD) - Spanish 1

Exam code: SPABSA01_T01 (Written Exam (BYOD) - Spanish 1)	
Name (modular) exam	Written Exam (BYOD) - Spanish 1
Code (modular) exam	SPABSA01_T01

Assessment criteria	The student shows the ability to use quite correct grammar in short and simple sentences at CEFR level A1. The student shows the ability to use simple and quite correct vocabulary at CEFR level A1. The student shows the ability to comprehend written texts related to general topics at CEFR level A1.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T1, T3, T4
Duration exam	90 minutes
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Changes compared to last year	Duration of exam has changed from 60 to 90 minutes. New code because of change in name
Date from which the SU will no longer be offered	N.A.

DUTBSA02 - (ECC2_Dutch) - Dutch 2

1. General information	
Long English name of course	Dutch for Business 2: How to survive in Dutch
Short English name of course	Dutch 2
Course code	DUTBSA02
Degree programme and cluster	IB and CS B-cluster
Teaching period	P2 and P4
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	Only for non - Dutch students
Prior knowledge	

2. Content and organisation	
Professional task	Communicating (verbally and in written) in Dutch at CEFR level A1+ in general and business - related settings.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	During this module students will be taught the basics of spoken Dutch, but they will also learn about the Dutch culture and the Dutch way of living. Together with Dutch1, this module forms an introduction to Dutch language and culture. Basic knowledge of the Dutch language and culture is very important for students from abroad. This course focuses on grammar, listening, speaking, reading and writing (CEFR level A1+).
Cohesion	In the series of 8 study units, this study unit is the second in the row. All these courses build on to one another and deal with different aspects of business and general language. This SU follows DUTBSA01 and prepares for DUTBSA03
Mandatory participation	N.A.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Lecture Seminar / Tutorial / Working lecture
Required literature / description of learning material	Verbruggen, K. & Hoogvorst, W. (2017). Start.nl 1, Dutch for beginners (2nd ed.). Coutinho ISBN: 9789046905661
Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination	
DUTBSA02_T01	Written Exam (BYOD) - Dutch 2
DUTBSA02_T02	Oral Exam - Dutch 2

Exam code: DUTBSA02_T01 (Written Exam (BYOD) - Dutch 2)	
Name (modular) exam	Written Exam (BYOD) - Dutch 2
Code (modular) exam	DUTBSA02_T01
Assessment criteria	The student: - Writes Dutch at level A1+ (CEFR): Uses verbs correctly (in present tense, present perfect), personal pronouns, possessive pronouns, inversion, separable verbs, reflexive verbs, negation, diminutives, imperative, conjunctions, numerals, er, comparatives, demonstrative pronoun, inversion, adjectives, superlatives. - Speaks Dutch at level A1+ (CEFR): Speaks and interacts about daily life, work and education using brief and simple sentences.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T2, T4, T5
Duration exam	120 minutes
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	60%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Exam code: DUTBSA02_T02 (Oral Exam - Dutch 2)	
Name (modular) exam	Oral Exam - Dutch 2
Code (modular) exam	DUTBSA02_T02
Assessment criteria	The student: - Writes Dutch at level A1+ (CEFR): Uses verbs correctly (in present tense, present perfect), personal pronouns, possessive pronouns, inversion, separable verbs, reflexive verbs, negation, diminutives, imperative, conjunctions, numerals, er, comparatives, demonstrative pronoun, inversion, adjectives, superlatives. - Speaks Dutch at level A1+ (CEFR): Speaks and interacts about daily life, work and education using brief and simple sentences.
Exam format	Oral Exam
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P2, P4
Duration exam	30 minutes
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	40%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	Oral - Computer assisted exam.

Changes compared to last year	New code because of change in name

Date from which the SU will no longer be offered	N.A.

FREBSA02 (ECC2_French) - French 2

1. General information	
Long English name of course	French for Business 2: Kick-start and Brush-up
Short English name of course	French 2
Course code	FREBSA02
Degree programme and cluster	IB and CS B-cluster
Teaching period	P2 and P4
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	N.A.
Prior knowledge	Basic knowledge of French, from French 1 or acquired in a different way, is necessary to follow the course.

2. Content and organisation	
Professional task	To communicate (orally and in writing) in French at CEFR level A1+
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	The student uses French as additional language in various general and business settings orally and in writing at CEFR A1+ level. The student learns basic French grammar, vocabulary and communication skills related to reading, writing, listening and speaking in French.
Cohesion	This study unit is the second in the row of 8 study units. All study units French are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Participation is highly recommended.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Digital book: Penfornis, J. - L. (2020). Français.com - 3e édition - niveau débutant numérique - Livre de l'eleve. ISBN: 9782090348477. Digital workbook: Penfornis, J. - L. (2020). Français.com - 3e édition - niveau débutant numérique - Cahier d'activités. ISBN: 9782090348514.
Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination	
FREBSA02_T01	Written Exam (BYOD) - French 2

Exam code: FREBSA02_T01 (Written Exam (BYOD) - French 2)	
Name (modular) exam	Written Exam (BYOD) - French 2
Code (modular) exam	FREBSA02_T01
Assessment criteria	Masters French grammar, vocabulary and communication at CEFR - Level A1+ of general and business - related French Uses a limited set of elementary French words and expressions related to general and business situations ; Uses simple French grammatical forms and structures.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T2, T4, T5
Duration exam	120 minutes
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator
Other info	N.A.

Changes compared to last year	In 2023-2024, we use the digital version of the books (book and workbook). New code because of change in name
Date from which the SU will no longer be offered	N.A.

GERBSA02– German 2

1. General information	
Long English name of course	German for Business 2 – Moving on in German
Short English name of course	German 2
Course code	GERBSA02
Degree programme and cluster	IB and CS B-cluster
Teaching period	P2 and P4
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	Before entering ECCDEU2B.1, the student has to have passed ECCDEU1B.9.
Prior knowledge	See entry requirements

2. Content and organisation	
Professional task	Communicating in German at CEFR level A1.2 in the general business - related settings.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	The student uses German as additional language in various general professional settings orally and in writing preparing for CEFR level A1.2. He/She prepares professional products in German. These contain both, oral and written language. Grammar and vocabulary needed for mastering everyday professional situations in German are developed/trained also through listening and reading material.
Cohesion	This study unit is the second in the row of 8 study units. All study units German are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	At least 80% active participation in contact time and regular identifiably own contribution, incl. peer-feedback/-feedforward to the portfolio stages as prerequisite for joining the assessments ECCDEU2B.8 and ECCDEU2B.1 is required.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Farmache, A.,e.a. (2015). DaF im Unternehmen A1, Kurs - und Übungsbuch(1st edition), Stuttgart, Klett Sprachen, ISBN 9783126764407 Grosser, R., e.a. (2015). DaF im Unternehmen A2, Kurs - und Übungsbuch (1st edition), Stuttgart, Ernst Klett Sprachen, ISBN 9783126764452

	Webster, P. (1999) The German Handbook. Your guide to speaking and writing (2nd edition) Cambridge, Cambridge University Press ISBN 9780521648608
	Materials on # OnderwijsOnline
	Materials distributed in class
	Good mono - and/or bi - lingual paper dictionaries, for instance: Hueber Wörterbuch Learner's Dictionary Deutsch als Fremdsprache – Deutsch – Englisch, Englisch - Deutsch / German – English, English - German, (2009), (1st edition) München, Hueber Verlag, ISBN 9783191017361
Required software / required materials	Audio and video material via the link: www.klett - sprachen.de/daf - im - unternehmen – online
	Klett Augmented App for both, DaF im Unternehmen A1 + DaF im Unternehmen A2
Extra contributions	N.A.

3. Examination	
GERBSA02_T01	Written exam (BYOD) – German 2
GERBSA02_T02	Portfolio – German 2
GERBSA02_T03	Participation – German 2

Exam code: GERBSA02_T01 (Written exam (BYOD) – German 2**)**	
Name (modular) exam	Written exam (BYOD) – German 2
Code (modular) exam	GERBSA02_T01
Assessment criteria	Only candidates who – next to entry requirements - have passed GERBSA02_T03 qualify for being admitted to this assessment. The candidate … - Correctly applies vocabulary/idiom on A1.2 level in basic business - related settings; - Correctly applies structures on A1.2 level in basic business - related settings correctly; - Understands written texts on A1.2 level, for instance notes, advertisements, instructions, information leaflets and boards, etc; - Supplements missing words/data to texts correctly; - Fills in forms correctly.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T2, T4, T5
Duration exam	120 minutes
Permitted resources / aids	None
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual central review with invigilator; the student can request an individual session with the examiner in the same week as the standard review session, if an examiner has not been present at the standard review session
Other info	N.A.

Exam code: GERBSA02_T02 (Portfolio – German 2)	
Name (modular) exam	**Portfolio – German 2**
Code (modular) exam	**GERBSA02_T02**
Assessment criteria	Providing the candidate has met the participation requirements, the portfolio has to be handed in on time, the portfolio will be assessed on contents, and form.
Exam format	Portfolio
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P2, P4
Duration exam	N.A.
Permitted resources / aids	N/A
Minimum result	v
Weight factor of modular exam	N.A.
Method of enrolment for exam	Via Osiris
Discussion and review	N/A
Other info	N.A.

Exam code: GERBSA02_T03 (Participation – German 2)	
Name (modular) exam	**Participation – German 2**
Code (modular) exam	GERBSA02_T03
Assessment criteria	At least 80% active participation in contact time
Exam format	Participation
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P2, P4
Duration exam	N.A.
Permitted resources / aids	N/A
Minimum result	v
Weight factor of modular exam	N.A.
Method of enrolment for exam	Via Osiris
Discussion and review	N/A
Other info	N.A.

Changes compared to last year	This is a new study unit as of 2023-24 P2
Date from which the SU will no longer be offered	

SPABSA02 (ECC2_Spanish) - Spanish 2

1. General information	
Long English name of course	Spanish for Business 2: How to survive in Spanish
Short English name of course	Spanish 2
Course code	SPABSA02
Degree programme and cluster	IB / CS, part of the group "Professional Skills" B-cluster
Teaching period	P2 and P4
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	Only for students with a non - Hispanic background.
Prior knowledge	Spanish at CEFR level A1.

2. Content and organisation	
Professional task	To communicate orally and in writing in Spanish at CEFR level A1+
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	Language skills: reading, listening, writing, speaking at CEFR - level A1+ in general settings. During this module students are taught to use Spanish for elementary general communication purposes. The language is studied and used in a personal and public domain. Students also become familiar with aspects of Hispanic culture and increase cultural awareness.
Cohesion	This study unit is the second in a consecutive row of 8 study units. All study units Spanish are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Is strongly advised to attend all classes.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Study material is published on #OnderwijsOnline site IB/CS – ECC Spanish.
Required software / required materials	Material and information of the course is published on #OnderwijsOnline (site IB/CS – ECC Spanish).
Extra contributions	N.A.

3. Examination	
SPABSA02_T01	Written Exam (BYOD) - Spanish 2
SPABSA02_T02	Oral Exam - Spanish 2

Exam code: SPABSA02_T01 (Written Exam (BYOD) - Spanish 2)	
Name (modular) exam	Written Exam (BYOD) - Spanish 2
Code (modular) exam	SPABSA02_T01
Assessment criteria	The student shows the ability to use quite correct grammar in short and simple sentences at CEFR level A1+. The student shows the ability to use simple and quite correct vocabulary at CEFR level A1+. The student shows the ability to comprehend written texts related to general topics at CEFR level A1+.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T2, T4, T5
Duration exam	90 minutes
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	70%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Exam code: SPABSA02_T02 (Oral Exam - Spanish 2)	
Name (modular) exam	Oral Exam - Spanish 2
Code (modular) exam	ELECSP38_T02
Assessment criteria	Spoken production: The student shows the ability to use a series of phrases and sentences to talk about himself, describe in simple terms his family and other people, his likes and dislikes, and other topics at CEFR level A1+. Spoken interaction: The student shows the ability to communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar topics and activities. He is able to handle very short social exchanges, even though he can't usually understand enough to keep the conversation going himself. Assessment at CEFR level A1. Communication (free speech, contents, coherence) + language skills (vocabulary, grammar, fluency and pronunciation).
Exam format	Oral exam
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P2, P4
Duration exam	15 minutes
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	30%
Method of enrolment for exam	Via Osiris
Discussion and review	Via lecturer
Other info	N.A.

Changes compared to last year			Duration of exam has changed from 60 to 90 minutes. New code because of change in name
Date from which the SU will no longer be offered	N.A.		

FREBSA03 (ECC3_French) - French 3

1. General information	
Long English name of course	French for Business 3: Business Meeting
Short English name of course	French 3
Course code	FREBSA03
Degree programme and cluster	IB and CS C-cluster
Teaching period	P1 and P3
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student has proven to possess an active command of French on CEFR level A1+ for business purposes, either by having passed IB1's ECCFRA1A and ECCFRA2A or by an entry test.
Prior knowledge	Knowledge of French from the preceding units, or acquired in a different way, is necessary to follow the course.

2. Content and organisation	
Professional task	To communicate (orally and in writing) in French at CEFR level A2.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	After completing this course, students understand and produce general and business French, both orally and in writing, at level CEFR A2. During this course, students will learn to understand and conduct a basic French business meeting. The student uses French as additional language in various general and business settings orally and in writing at CEFR A2 level. The student learns grammar, vocabulary and communication skills related to reading, writing, listening and speaking in French.
Cohesion	This study unit is the third in the row of 8 study units. All study units French are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Participation is highly recommended
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Material on #OnderwijsOnline and material distributed in class.
Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination	
FREBSA03_T01	Business Meeting (Oral Exam) - French 3

Exam code: FREBSA03_T01 (Business Meeting (Oral Exam) - French 3)	
Name (modular) exam	Business Meeting (Oral Exam) - French 3
Code (modular) exam	FREBSA03_T01
Assessment criteria	The student: Masters the conventions of a simple French business meeting. Masters French oral communication, vocabulary and grammar at CEFR - Level A2. Pronounces French clearly and naturally despite occasional errors and / or a limited influence of the mother tongue.
Exam format	Oral exam
Exam type, if written	N.A.
Individual / group	Pairs
Assessment periods	P1, P3, P4
Duration exam	10 minutes
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	With the examiner upon request within one week after exam
Other info	N.A.

Changes compared to last year	No book anymore; only material on OnderwijsOnline.
Date from which the SU will no longer be offered	N.A.

GERBSB03 - German 3
For students who start German 3 in period 3 2023-2024 or thereafter

1. General information	
Long English name of course	German 3 – Getting Along in German
Short English name of course	German 3
Course code	GERBSB03_German 3
Degree programme and cluster	IB and CS C-cluster
Teaching period	P3
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	Before entering German 3, the student has to have passed Portfolio and participation of German 1 and 2
Prior knowledge	See Entry Requirements

2. Content and organisation	
Professional task	Communicating in German at CEFR level A2.1 in the general business - related settings.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	The student uses German as additional language in various general professional settings orally and in writing preparing for CEFR level A2.1. He/She prepares professional products in German. These contain both, oral and written language. Grammar and vocabulary needed for mastering everyday professional situations in German are developed/trained also through listening and reading material
Cohesion	This study unit is the third in a series of 8 study units. All study units German are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	At least 80% active participation in contact time and regular identifiably own contribution, incl. peer-feedback/-feedforward to the portfolio stages as prerequisite for joining the assessment ECCDEU3C.8 is required.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Farmache, A.,e.a. (2015). DaF im Unternehmen A1, Kurs - und Übungsbuch(1st edition), Stuttgart, Klett Sprachen, ISBN 9783126764407 Grosser, R., e.a. (2015). DaF im Unternehmen A2, Kurs - und Übungsbuch (1st edition), Stuttgart, Ernst Klett Sprachen, ISBN 9783126764452

	Webster, P. (1999) The German Handbook. Your guide to speaking and writing (2nd edition) Cambridge, Cambridge University Press ISBN 9780521648608 Materials on # OnderwijsOnline Materials distributed in class Good mono - and/or bi - lingual paper dictionaries, for instance: Hueber Wörterbuch Learner's Dictionary Deutsch als Fremdsprache – Deutsch – Englisch, Englisch - Deutsch / German – English, English - German, (2009), (1st edition) München, Hueber Verlag, ISBN 9783191017361
Required software / required materials	Audio and video material via the link: www.klett - sprachen.de/daf - im - unternehmen - online Klett Augmented App for both DaF im Unternehmen A1 + DaF im Unternehmen A2
Extra contributions	N.A.

3. Examination	
GERBSB03_T01	Written exam (BYOD) – German 3
GERBSB03_T02	Portfolio – German 3
GERBSB03_T03	Participation – German 3

Exam code: GERBSB03_T01 (Written exam (BYOD) – German 3)	
Name (modular) exam	**Written exam (BYOD) – German 3**
Code (modular) exam	GERBSB03_T01

Assessment criteria	The candidate:
	  - correctly applies vocabulary/idiom on A2.1 level in basic business - related settings
	  - correctly applies structures on A2.1 level in basic business - related settings correctly
	
	understands written texts on A2.1 level

Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T3, T4
Duration exam	60 minutes
Permitted resources / aids	None
Minimum result	v
Weight factor of modular exam	N.A.
Method of enrolment for exam	Via Osiris
Discussion and review	In ANS after scoring, depending on when the candidate did the assessment
Other info	N.A.

Exam code: GERBSB03_T02 (Portfolio – German 3)	
Name (modular) exam	**Portfolio – German 3**
Code (modular) exam	GERBSB03_T02
Assessment criteria	Providing the candidate has met all requirements, the portfolio will be assessed on contents' coverage and depth. Condition for assessment: Incomplete contents, work not lodged in time and work not meeting formal aspects as outlined in the manual will lead to the portfolio not being further assessed.
Exam format	Portfolio
Exam type, if written	N.A.

Individual / group	Individual
Assessment periods	P3
Duration exam	N.A.
Permitted resources / aids	N/A
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	With the examiner upon request; application for review a week before the respective exam period's central review session.
Other info	N.A.

Exam code: GERBSB03_T03 (Participation – German 3)	
Name (modular) exam	**Participation – German 3**
Code (modular) exam	GERBSB03_T03
Assessment criteria	At least 80% active participation in contact time.
Exam format	Participation
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P3
Duration exam	N.A.
Permitted resources / aids	N/A
Minimum result	v
Weight factor of modular exam	N.A.
Method of enrolment for exam	Via Osiris
Discussion and review	N/A
Other info	N.A.

Changes compared to last year	This is a new study unit as of 2023-24 P3.
Date from which the SU will no longer be offered	

SPABSA03 (ECC3_Spanish) - Spanish 3

1. General information	
Long English name of course	Spanish for Business 3: How to use Spanish to find a job
Short English name of course	Spanish 3
Course code	SPABSA03
Degree programme and cluster	IB and CS C-cluster
Teaching period	P1 and P3
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student should have obtained at least 45 EC in IB1. Entry level is A1+.
Prior knowledge	Spanish at CEFR level A1+.

2. Content and organisation	
Professional task	To communicate (orally and in writing) in Spanish at CEFR level A2.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	Student produces language products in Spanish at CEFR level A2 for both general and business communication purposes. The focus of the products lies on how to use Spanish to find a placement or job. The products contain spoken and/or written language. Student learns to use grammar and vocabulary that is needed to successfully deliver the language products. Entry level is A1+.
Cohesion	This study unit is the third in a consecutive row of 8 study units. All study units Spanish are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Mandatory participation: continuous language assignments and participation in class are part of the portfolio assessment.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	All materials are published on #OnderwijsOnline (site IB/CS - ECC - Spanish).
Required software / required materials	All materials are published on #OnderwijsOnline (site IB/CS - ECC - Spanish).
Extra contributions	N.A.

3. Examination	
SPABSA03_T01	Written Exam (BYOD) Spanish 3
SPABSA03_T02	Portfolio - Spanish 3

Exam code: SPABSA03_T01 (Written Exam (BYOD) Spanish 3)	
Name (modular) exam	Written Exam (BYOD) Spanish 3
Code (modular) exam	SPABSA03_T01
Assessment criteria	The student shows the ability to use quite correct grammar in short and simple sentences on CEFR level A2. The student shows the ability to use simple and quite correct (business) vocabulary on CEFR level A2.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T1, T3, T4
Duration exam	90 minutes
Permitted resources / aids	None
Minimum result	5.5
Weight factor of modular exam	40%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Exam code: SPABSA03_T02 (Portfolio - Spanish 3)	
Name (modular) exam	Portfolio - Spanish 3
Code (modular) exam	SPABSA03_T02
Assessment criteria	The student shows the ability to communicate (orally and/or in written) at CEFR level A2 in simple and routine tasks requiring a simple and direct exchange of information on familiar, routine and business matters.
Exam format	Portfolio
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P1, P3,
Duration exam	N.A.
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	60%
Method of enrolment for exam	Via Osiris
Discussion and review	Via lecturer
Other info	N.A.

Changes compared to last year	The duration of exam ESP3A.2 has changed from 60 to 90 minutes.
Date from which the SU will no longer be offered	N.A.

FREBSA04 (ECC4_French) - French 4

1. General information	
Long English name of course	French for Business 4: Online Communication
Short English name of course	French 4
Course code	FREBSA04
Degree programme and cluster	IB and CS C-cluster
Teaching period	P2 and P4
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student has proven to possess an active command of French on CEFR level A1+ for business purposes, either by having passed IB1's ECCFRA1A and ECCFRA2A or by an entry test.
Prior knowledge	Knowledge of French from the preceding units, or acquired in a different way, is necessary to follow the course.

2. Content and organisation	
Professional task	To communicate (orally and in writing) in French at CEFR level A2+
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	After completing this course, students understand and produce general and business French, both orally and in writing, at level CEFR A2+. During this course, students will learn to analyse French webstores, fill in forms, write professional e - mails and write surveys. The student uses French as additional language in various general and business settings orally and in writing at CEFR A2+ level. The student learns basic to intermediate French grammar, vocabulary and communication skills related to reading, writing, listening and speaking in French.
Cohesion	This study unit is the fourth in the row of 8 study units. All study units French are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Participation is highly recommended.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Material on #OnderwijsOnline and material distributed in class.
Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination

FREBSA04_T01	Wtitten Exam (BYOD) - French 4

Exam code: FREBSA04_T01 (Wtitten Exam (BYOD) - French 4)	
Name (modular) exam	Wtitten Exam (BYOD) - French 4
Code (modular) exam	FREBSA04_T01
Assessment criteria	The student: Uses and analyzes French webstores Uses and analyzes order forms in French Writes a professional e - mail in French Uses and analyzes survey questions in French about a product or service Masters business and general French vocabulary, grammar and written communication at CEFR Level A2+.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T2, T4, T5
Duration exam	120 minutes
Permitted resources / aids	N/A
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator
Other info	N.A.

Changes compared to last year	No book anymore; only material provided in class and on OnderwijsOnline.
Date from which the SU will no longer be offered	N.A.

GERBSB04 – German 4
For students who start German 4 in period 4 2023-2024 or thereafter

1. General information	
Long English name of course	Elective German 4 – Concluding the Basics in German
Short English name of course	Elective German
Course code	GERBSB04
Degree programme and cluster	IB and CS C-cluster
Teaching period	P4
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	Before entering German 4, the student has to have passed at least the portfolio's of German 1, 2 and 3
Prior knowledge	See entry requirements

2. Content and organisation	
Professional task	Communicating in German at CEFR level A2.2 in the general business - related settings.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	The student uses German as additional language in various general professional settings orally preparing for CEFR level A2.2 Based on the his/her individual portfolio as well as roleplay assignments by the examiners the student raises his/her oral command of German to CEFR level A2.2 a variety of standard professional situations.
Cohesion	This study unit is the fourth in the row of 8 study units. All study units German are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	At least 80% active participation in the training part of the contact time is required for qualifying for participating in the assessment New code_T01 (Oral exam – German 4)
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Farmache, A.,e.a. (2015). DaF im Unternehmen A1, Kurs - und Übungsbuch(1st edition), Stuttgart, Klett Sprachen, ISBN 9783126764407 Grosser, R., e.a. (2015). DaF im Unternehmen A2, Kurs - und Übungsbuch (1st edition), Stuttgart, Ernst Klett Sprachen, ISBN 9783126764452 Webster, P. (1999) The German Handbook. Your guide to speaking and writing (2nd edition) Cambridge, Cambridge University Press ISBN 9780521648608

	Materials on #OnderwijsOnline Materials distributed in class Good mono - and/or bi - lingual paper dictionaries, for instance: Hueber Wörterbuch Learner's Dictionary Deutsch als Fremdsprache – Deutsch – Englisch, Englisch - Deutsch / German – English, English - German, (2009), (1st edition) München, Hueber Verlag, ISBN 9783191017361
Required software / required materials	Audio and video material via the link: www.klett - sprachen.de/daf - im - unternehmen - online Klett Augmented App for both, DaF im Unternehmen A1 + DaF im Unternehmen A2
Extra contributions	N.A.

3. Examination	
GERBSB04_T01	Oral exam – German 4
GERBSB04_T02	Participation German 4

Exam code: GERBSB04_T01 (Oral exam – German 4)	
Name (modular) exam	Oral exam – German 4
Code (modular) exam	**GERBSB04_T01**
Assessment criteria	Only candidates who - next to entry requirements - have passed **GERBSB04_T02 (Participation – German 4)** qualify for being admitted to this assessment. The candidate applies the target language for basic professional use on CEFR level A2.2 correctly with regards to: - standard German pronunciation - vocabulary/idiom - style/register - fluency - coherence - language structures - interaction - The candidate also shows behaviour (culturally and communicational) that is perceived appropriate behaviour in the target language/culture and takes into account interaction with a communication partner (speed, articulation, intonation, active listening, and partner - oriented communication). Condition for assessment: A candidate whose contributions in the target language cannot be understood or/and candidates whose dialogues are monologues is/are not further assessed.
Exam format	Oral exam
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P4
Duration exam	20 minutes
Permitted resources / aids	Buchstabiertafel (German spelling table)
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	With the examiner upon request; application for review a week before the respective exam period's central review session.
Other info	N.A.

Exam code: GERBSB04_T02 (Participation – German 4)	
Name (modular) exam	**GERBSB04 – German 4**
Code (modular) exam	**GERBSB04_T02**
Assessment criteria	At least 80% active participation in the trainings.
Exam format	Participation
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P4
Duration exam	N.A.
Permitted resources / aids	N/A
Minimum result	v
Weight factor of modular exam	N.A.
Method of enrolment for exam	Via Osiris
Discussion and review	N/A
Other info	N.A.

Changes compared to last year	This is a new study unit as of 2023-24 P4
Date from which the SU will no longer be offered	

SPABSA04 (ECC4_Spanish) - Spanish 4

1. General information	
Long English name of course	Spanish for Business 4: How to Use Spanish to Enter the Market
Short English name of course	Spanish 4
Course code	SPABSA04
Degree programme and cluster	IB and CS C-cluster
Teaching period	P2 and P4
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 21 hours Expected self-study time: 49 hours Total assigned study load: 70 hours
Course entry requirements	The student should have obtained at least 45 EC in IB1. Entry level is A2.
Prior knowledge	Spanish at CEFR level A2.

2. Content and organisation	
Professional task	To communicate (orally and in writing) in Spanish at CEFR level A2+.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	Student produces language products in Spanish at CEFR level A2+ for both general and business communication purposes. The focus of the products lies on how to use Spanish to enter the market. The products contain spoken and/or written language. Student learns to use grammar and vocabulary that is needed to successfully deliver the language products. Entry level is A2.
Cohesion	This study unit is the fourth in a consecutive row of 8 study units. All study units Spanish are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Mandatory participation: continuous language assignments and participation in class are part of the portfolio assessment.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	All materials are published on #OnderwijsOnline (site IB/CS - ECC - Spanish).
Required software / required materials	All materials are published on OnderwijsOnline (siteIB/CS - ECC - Spanish).
Extra contributions	N.A.

3. Examination	
SPABSA04_T01	Written Exam (BYOD) - Spanish 4
SPABSA04_T02	Portfolio - Spanish 4

Exam code: SPABSA04_T01 (Written Exam (BYOD) - Spanish 4)	
Name (modular) exam	Written Exam (BYOD) - Spanish 4
Code (modular) exam	SPABSA04_T01
Assessment criteria	The student shows the ability to use quite correct grammar in short and simple sentences on CEFR level A2+. The student shows the ability to use simple and quite correct (business) vocabulary on CEFR level A2+.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T2, T4, T5
Duration exam	90 minutes
Permitted resources / aids	None
Minimum result	5.5
Weight factor of modular exam	40%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Exam code: SPABSA04_T02 (Portfolio - Spanish 4)	
Name (modular) exam	Portfolio - Spanish 4
Code (modular) exam	SPABSA04_T02
Assessment criteria	The student shows the ability to communicate (orally and/or in written) at CEFR level A2+ in simple and routine tasks requiring a simple and direct exchange of information on familiar, routine and business matters.
Exam format	Portfolio
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P2, P4
Duration exam	N.A.
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	60%
Method of enrolment for exam	Via Osiris
Discussion and review	Via lecturer
Other info	N.A.

Changes compared to last year	No.
Date from which the SU will no longer be offered	N.A.

FREBSA05 (ECC5_French) - French 5
Students starting D-cluster in February 2024 or thereafter

1. General information	
Long English name of course	French for Business 5: Job Application and Business Culture
Short English name of course	French 5
Course code	FREBSA05
Degree programme and cluster	IB and CS D-cluster
Teaching period	P1 and P3
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student has proven to possess an active command of French on CEFR level A2+ for business purposes, either by having passed French 1 up to French 4, or by an entry test.
Prior knowledge	Knowledge of French from the preceding units, or acquired in a different way, is necessary to follow the course.

2. Content and organisation	
Professional task	To communicate orally and in writing in French at CEFR level B1
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	In this module the student deals with the topic of job application in a French - speaking environment in various ways; this involves reading, listening, writing and speaking at CEFR level B1. Focus of the course: - Common tasks related to finding a job: orientation on work/internship, CV, cover letter, selection of job ads, and most importantly, answering and asking questions as a candidate during a French job interview. - Intercultural understanding of French - speaking countries in both business and general contexts. Topics to be studied: society, economy, culture etc.
Cohesion	This study unit is the fifth in the row of 8 study units. All study units French are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Participation is highly recommended.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Study materials published on #OnderwijsOnline.
Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination	
FREBSA05_T01	Job Application and Business Culture – French 5

Exam code: FREBSA05_T01 (Job Application and Business Culture – French 5)	
Name (modular) exam	Job Application and Business Culture – French 5
Code (modular) exam	FREBSA05_T01
Assessment criteria	The student: - Presents himself/herself in a job interview in French; - Brings his/her French CV and French job offer to the exam (knock - out criterion); - Discusses his/her experience, education, strengths and weaknesses in French; - Answers questions, even unexpected ones, during a French job interview in an appropriate, professional fashion; - Uses correct CEFR - level B1 French grammar, vocabulary, pronunciation, formal style and polite tone; - Understands crucial cultural aspects of the French - speaking world and is able to take these into account during a job interview. Condition for assessment: - The student brings his/her CV in French to the exam; - The student has sent a suitable French internship/job vacancy to the lecturer in the days prior to the exam.
Exam format	Oral exam
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P1, P3
Duration exam	10 minutes
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	With the examiner upon request within one week after exam
Other info	N.A.

Changes compared to last year	N.A.
Date from which the SU will no longer be offered	N.A.

SPABSA05 (ECC5_Spanish) - Spanish 5
Students starting D-cluster in February 2024 or thereafter

1. General information	
Long English name of course	Spanish for Business 5: How to use Spanish in online communication
Short English name of course	Spanish 5
Course code	SPABSA05
Degree programme and cluster	IB and CS D-cluster
Teaching period	P1 and P3
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student should have obtained at least 45 EC in IB1. Entry level is A2+.
Prior knowledge	Spanish at CEFR level A2+.

2. Content and organisation	
Professional task	To communicate (orally and in writing) in Spanish at CEFR level B1.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	Student produces language products in Spanish at CEFR level B1 for both general and business communication purposes. The focus of the products lies on how to use Spanish in online communication. The products contain spoken and/or written language. Student learns to use grammar and vocabulary that is needed to successfully deliver the language products. Entry level is A2+.
Cohesion	This study unit is the fifth in a consecutive row of 8 study units. All study units Spanish are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Mandatory participation: continuous language assignments and participation in class are part of the portfolio assessment.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	All study materials are published on #OnderwijsOnline (site IB/CS - ECC - Spanish).
Required software / required materials	All study materials are published on OnderwijsOnline (site IB/CS - ECC - Spanish).
Extra contributions	N.A.

3. Examination	
SPABSA05_T01	Written Exam (BYOD) - Spanish 5
SPABSA05_T02	Portfolio - Spanish 5

Exam code: SPABSA05_T01 (Written Exam (BYOD) - Spanish 5)	
Name (modular) exam	Written Exam (BYOD) - Spanish 5
Code (modular) exam	SPABSA05_T01
Assessment criteria	- The student shows the ability to use quite correct grammar in simple connected text and sentences on CEFR level B1; - The student shows the ability to use high frequency every day and business vocabulary on CEFR level B1.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T1, T3, T4
Duration exam	90 minutes
Permitted resources / aids	None
Minimum result	5.5
Weight factor of modular exam	40%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Exam code: SPABSA05_T02 (Portfolio - Spanish 5)	
Name (modular) exam	Portfolio - Spanish 5
Code (modular) exam	SPABSA05_T02
Assessment criteria	The student shows the ability to communicate (orally and/or in written) at CEFR level B1 and produces simple connected texts, stories or conversations about everyday life or business matters.
Exam format	Portfolio
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P1, P3
Duration exam	N.A.
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	60%
Method of enrolment for exam	Via Osiris
Discussion and review	Via lecturer
Other info	N.A.

Changes compared to last year	The duration of exam ESP5A.2 has changed from 60 to 90 minutes.
Date from which the SU will no longer be offered	N.A.

GERBSA05 (ECC5_German) - German 5
Students starting D-cluster in February 2024 or thereafter

1. General information	
Long English name of course	Elective German for Business 5: The Working World & Job Application
Short English name of course	Elective German 5
Course code	GERBSA05
Degree programme and cluster	IB and CS D-cluster
Teaching period	P1 and P3
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	
Prior knowledge	The student has proven to possess an active command of German on GEFR level A2.2 for business purposes, either by having participated in ISB's German 1 up to German 4 or by positive advice upon an entry test.

2. Content and organisation	
Professional task	Communicating in German at CEFR level B1.1 in the specific context of working world and job application.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	The student develops and applies German as additional language in oral and written products specifically in settings of the working world and job application preparing for CEFR level B1.1 The student develops insight into the specific structures and perceptions regarding the world of work in general and the job market in particular in the target culture, develops vocabulary/idiom in this field and applies both, as well as intermediate structures for formulations in selected professional products related to the settings.
Cohesion	This study unit is the fifth in the row of 8 study units. All study units German are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	At least 80% active participation in classes and continuous identifiable contribution to the project stages is required as input for the tailor-made parts of the written assessment as culminating result of the whole of the educational activities.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Required: Material and links published on OnderwijsOnline / MS TEAMS Hand - Outs distributed during class

	Webster, P. (1999).The German Handbook. Your guide to speaking and writing (2nd ed.) Cambridge, Cambridge University Press. ISBN: 9780521648608 Advised: Hueber Wörterbuch Learner's Dictionary: Deutsch als Fremdsprache / German - English / English - German Deutsch - Englisch / Englisch - Deutsch. Hueber Verlag GmbH. ISBN: 9783191017361 or any newer edition. Pons, Großes Fachwörterbuch Wirtschaft, Deutsch - English / Englisch – Deutsch, ISBN: 978 - 3 - 12 - 517855 - 7
Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination	
GERBSA05_T01	Participation & Portfolio – German 5
GERBSA05_T02	Written exam (BYOD) – German 5

Exam code: GERBSA05_T01 (Participation & Portfolio – German 5	
Name (modular) exam	Participation & Portfolio – German 5
Code (modular) exam	**GERBSA05_T01**
Assessment criteria	Providing the candidate has actively participated in at least 80% of the contact time, the portfolio will be assessed on contents, time, and form
Exam format	Portfolio
Exam type, if written	N.A.
Individual / group	Group, Individual
Assessment periods	P1, P3
Duration exam	N.A.
Permitted resources / aids	N/A
Minimum result	v
Weight factor of modular exam	N.A.
Method of enrolment for exam	Via Osiris
Discussion and review	N/A
Other info	Portfolio includes participation.

Exam code: GERBSA05_T02 (Written exam (BYOD) – German 5)	
Name (modular) exam	Written exam (BYOD) – German 5
Code (modular) exam	**GERBSA05_T02**
Assessment criteria	The exam is also based on project products. The candidate shows that he/she: - Can apply the target language and target culture's rituals on B1.1 level (structures, register, also specific vocabulary/idiom) to understand texts in the context of working life and job application, to describe features of the working world, to individually write Lebenslauf (c.v.), and Anschreiben (letter of application) and to master telephone and face - to - face contacts among which both roles in a job interview, meeting the target culture's specific requirements also with regards to formal (behavioural) aspects, - Knows how to compose a "Bewerbungsmappe" (Job application folder). Go / no - go

	Participation in and contribution to at least 80% of the classes as specified in the Weekly Schedule.
	Only candidates who obtained a "go" qualify for being admitted to the written exam.
	The "go"/ "no - go" will be indicated in the progress system at the end of the lecture period. Candidates who have enrolled for the written exam, but obtain a "no - go" are strongly advised to DIS - enrol themselves for that exam in order not to lose one of their annual enrolment options!
	The final grade obtained in the written exam will be entered in the progress system on top of the indicator for "go" of the same period.
	A candidate obtaining a "no - go" will have to start the study unit from the beginning. A candidate obtaining a "go", but either failing the written exam or wishing to improve the result, is to hand in the preparatory material with the new examiner by the deadline of exam enrolment for the new exam opportunity at the latest.
	Written exam during exam periods are based on project products, providing the candidate has obtained a "go" (see above)
Exam format	Written exam
Exam type, if written	BYOD, ANS
Individual / group	Individual
Assessment periods	T1, T3, T4
Duration exam	120 minutes
Permitted resources / aids	No aids allowed, resources as included in the exam assignments
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris.
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Changes compared to last year	N.A.
Date from which the SU will no longer be offered	Last classes will be offered in 2023-2024 P3.

FREBSA06 (ECC6_French) - French 6
Students starting D-cluster in February 2024 or thereafter

1. General information	
Long English name of course	French for Business 6: Telephone French
Short English name of course	French 6
Course code	FREBSA06
Degree programme and cluster	IB and CS D-cluster
Teaching period	P2 and P4
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student has proven to possess an active command of French on CEFR level A2+ for business purposes, either by having passed French 1 up to French 4, or by an entry test.
Prior knowledge	Knowledge of French from the preceding units, or acquired in a different way, is necessary to follow the course.

2. Content and organisation	
Professional task	To communicate orally and in writing in French at CEFR level B1+.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	The student understands and produces language products in French at CEFR level B1+ for both general and business communication purposes. The products contain French business Telephone situations. Roleplays and case studies prepare the student for making business calls in French. The student will listen and speak actively during the lessons. Recordings of native speakers in realistic business scenarios play an important part in this process. All of this allows for a practice - based learning process of telephoning in French. Student uses grammar and vocabulary (English/French) that is needed to successfully deliver the language products.
Cohesion	This study unit is the sixth in the row of 8 study units. All study units French are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Participation is highly recommended.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Study materials published on #OnderwijsOnline
Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination	
FREBSA06_T01	Oral exam – French 6

Exam code: FREBSA06_T01 (Oral exam – French 6)	
Name (modular) exam	Oral exam – French 6
Code (modular) exam	FREBSA06_T01
Assessment criteria	The student shows the ability to understand and produce professional communication in French at CEFR level B1+ about business on the telephone.
Exam format	Oral exam
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P2, P4
Duration exam	45 minutes
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	Via lecturer
Other info	N.A.

Changes compared to last year	N.A.
Date from which the SU will no longer be offered	N.A.

SPABSA06 (ECC6_Spanish) - Spanish 6
Students starting D-cluster in February 2024 or thereafter

1. General information	
Long English name of course	Spanish for Business 6: How to use Spanish to explore the external environment
Short English name of course	Spanish 6
Course code	SPABSA06
Degree programme and cluster	IB and CS D-cluster
Teaching period	P2 and P4
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student should have obtained at least 45 EC in IB1. Entry level is B1.
Prior knowledge	Spanish at CEFR level B1.

2. Content and organisation	
Professional task	To communicate (orally and in writing) in Spanish at CEFR level B1+.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	Student produces language products in Spanish at CEFR level B1+ for both general and business communication purposes. The focus of the products lies on how to use Spanish to explore the external environment. The products contain spoken and/or written language. Student learns to use grammar and vocabulary that is needed to successfully deliver the language products. Entry level is B1
Cohesion	This study unit is the sixth in a consecutive row of 8 study units. All study units Spanish are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Mandatory participation: continuous language assignments and participation in class are part of the portfolio assessment.
Maximum number of participants	28
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	All study materials are published on #OnderwijsOnline (site IB/CS - ECC - Spanish).
Required software / required materials	All study materials are published on OnderwijsOnline (siteIB/CS - ECC - Spanish).
Extra contributions	N.A.

3. Examination	
SPABSA06_T01	Written Exam (BYOD) - Spanish 6
SPABSA06_T02	Portfolio - Spanish 6

Exam code: SPABSA06_T01 (Written Exam (BYOD)- Spanish 6)	
Name (modular) exam	Written Exam (BYOD)- Spanish 6
Code (modular) exam	SPABSA06_T01
Assessment criteria	The student shows the ability to use quite correct grammar in simple connected text and sentences on CEFR level B1+. The student shows the ability to use high frequency every day and business vocabulary on CEFR level B1+.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T2, T4, T5
Duration exam	90 minutes
Permitted resources / aids	None
Minimum result	5.5
Weight factor of modular exam	40%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Exam code: SPABSA06_T02 (Portfolio - Spanish 6)	
Name (modular) exam	Portfolio - Spanish 6
Code (modular) exam	SPABSA06_T02
Assessment criteria	The student shows the ability to communicate (orally and/or in written) at CEFR level B1+ and produces simple connected texts, stories or conversations about everyday life or business matters.
Exam format	Portfolio
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P2, P4
Duration exam	N.A.
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	60%
Method of enrolment for exam	Via Osiris
Discussion and review	Via lecturer
Other info	N.A.

Changes compared to last year	The duration of exam ESP6A.2 has changed from 60 to 90 minutes.
Date from which the SU will no longer be offered	N.A.

GERBSA06 (ECC6B_German) - German 6
Students starting D-cluster in February 2024 or thereafter

1. General information	
Long English name of course	Elective German for Business 6: Marketing Special: Trade Fairs
Short English name of course	German 6
Course code	GERBSA06
Degree programme and cluster	IB and CS D-cluster
Teaching period	P2 and P4
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	
Prior knowledge	The student has proven to possess an active command of German on GEFR level B1.1 for business purposes, either by having participated in ISB's German 1 up to German 5 or by positive advice upon an entry test.

2. Content and organisation	
Professional task	Communicating in German at CEFR level B1.2 in the specific context of marketing, especially tasks related to trade fair settings.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	The student develops and applies German as additional language in oral and written product specifically in settings of marketing in general and trade fair in particular preparing for CEFR level B1.2 The student develops insight into the specific structures and perceptions regarding marketing in particular in the target culture, develops vocabulary/idiom in this field and applies both, as well as intermediate structures for formulations in selected professional products related to tasks in marketing and trade fair as well as chairing and participating in meetings.
Cohesion	This study unit is the sixth in the row of 8 study units. All study units German are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	At least 80% active participation in classes and continuous regular identifiable contribution to the project stages is required as input for the tailor-made final oral assessment as culminating result of the whole of the educational activities.
Maximum number of participants	N.A.
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture

Required literature / description of learning material	Required: Material and links published on OnderwijsOnline / MS TEAMS. Hand - Outs distributed during class. Webster, P. (1999). The German Handbook. Your guide to speaking and writing (2nd ed.) Cambridge, Cambridge University Press. ISBN 9780521648608. Advised: Hueber Wörterbuch Learner's Dictionary: Deutsch als Fremdsprache / German - English / English - German Deutsch - Englisch / Englisch - Deutsch. Hueber Verlag GmbH. ISBN: 9783191017361 or any newer edition. Pons, Großes Fachwörterbuch Wirtschaft, Deutsch - English / Englisch – Deutsch. ISBN: 978 - 3 - 12 - 517855 - 7 www.tatsachen - ueber - deutschland.de (German and English version!)
Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination	
GERBSA06_T01	Participation & Portfolio – German 6
GERBSA06_T01	Oral exam - German 6

Exam code: GERBSA06_T01 (Participation & Portfolio – German 6)	
Name (modular) exam	Participation & Portfolio – German 6
Code (modular) exam	**GERBSA06_T01**
Assessment criteria	Providing the candidate has actively participated in at least 80% of the contact time, the portfolio will be assessed on contents, time, and form
Exam format	Portfolio
Exam type, if written	N.A.
Individual / group	Group and Individual
Assessment periods	P2, P4
Duration exam	N.A.
Permitted resources / aids	N/A
Minimum result	v
Weight factor of modular exam	N.A.
Method of enrolment for exam	Via Osiris
Discussion and review	N/A
Other info	Portfolio includes participation. Group work, to be lodged individually.

Exam code: GERBSA06_T02 (Oral exam - German 6)	
Name (modular) exam	Oral exam - German 6
Code (modular) exam	GERBSA06_T02
Assessment criteria	Contents: Based on own material written and oral material produced, the candidate shows that he/she is able to apply the target language on CEFR level B1.2: - To conduct telephone and face - to - face conversations - To develop trade fair communication material - To present products and companies - To explain processes - To explain and defend decision making - To express feedback/feedforward Assessment criteria:

	- Completeness of the self - developed input; - Fluency of oral production (CEF B1.2); - Pronunciation (CEFR B1.2); - General vocabulary/idiom (CEFR B1.2); - Specific vocabulary/idiom; - Level of morpho - syntactical structures mastered (CEFR B1.2); - Explicit interaction (partner - oriented formulations); - Contents (in line with assignments & function of the products, and depth); Go / No – go: Participation in and contribution to at least 80% of the classes as specified in the Weekly Schedule. Only candidates who obtained a "go" qualify for being admitted to the oral assessment The "go"/ "no - go" will be indicated in the progress system at the end of the lecture period. Candidates who have enrolled for the oral assessment, but obtain a "no - go" are strongly advised to DIS - enrol themselves for that assessment in order not to loose one of their annual enrolment options! The final grade obtained in the oral assessment will be entered in the progress system on top of the indicator for "go" of the same period. A candidate obtaining a "no - go" will have to start the study unit from the beginning. A candidate obtaining a "go", but either failing the oral assessment or wishing to improve the result, is to hand in the preparatory material with the new examiner by the deadline of exam enrolment for the new assessment opportunity at the latest. Oral exam in pairs or small sub - groups based on project products and processes during exam periods, providing the candidate has obtained a "go" (see above)
Exam format	Oral exam
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	T2, T4, T5
Duration exam	30 minutes
Permitted resources / aids	No aids allowed, resources as included in the exam assignments
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris for the enrolment period. Re-sit / catch-up candidates who obtained a "go" in a previous lecture period are to provide their input with the examiner by the new enrolment deadline again.
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Changes compared to last year	N.A.
Date from which the SU will no longer be offered	Last classes will be offered in 2023-2024 P4.

ELECFR13 (ECC7_French) - Elective French 7

1. General information	
Long English name of course	Elective French 7: French Business Negotiations
Short English name of course	Elective French 7
Course code	ELECFR13
Degree programme and cluster	IB and CS G-cluster
Teaching period	P1 and P3
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student has proven to possess an active command of French on CEFR level B1+ for business purposes, either by having passed ECCFRA1A, ECCFRA2A, ECCFRA3C, ECCFRA4C, ECCFRA5B and ECCFRA6B; or by an entry test.
Prior knowledge	Knowledge of French from the preceding units, or acquired in a different way, is necessary to follow the course.

2. Content and organisation	
Professional task	To communicate orally and in writing in French at CEFR level B2.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	The student understands and produces language products in French at CEFR level B2 for both general and business communication purposes. The products contain French business negotiation situations. Roleplays and case studies prepare the student for negotiating in French. The student will listen and speak actively during the lessons. All of this allows for a practice - based learning process of negotiating in French. Besides this, special focus is put on improving students' pronunciation. Systematic training and exercises on specific sounds allows a more effective communication flow. The student uses grammar and vocabulary (English/French) that is needed to successfully deliver the language products.
Cohesion	This study unit is the seventh in the row of 8 study units. All study units ECCFRA are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Participation is highly recommended.
Maximum number of participants	28
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Study materials published on #OnderwijsOnline

Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination	
ELECFR13_T01	Business Negotiations - French 7

Exam code: ELECFR13_T01 (Business Negotiations - French 7)	
Name (modular) exam	Business Negotiations - French 7
Code (modular) exam	ELECFR13_T01
Assessment criteria	The student shows the ability to understand and produce professional communication in French at CEFR level B2 in business negotiations. The student pronounces French clearly and naturally (e.g. specific vowels, consonants, liaisons and intonation).
Exam format	Oral exam
Exam type, if written	N.A.
Individual / group	Pairs
Assessment periods	P1, P3
Duration exam	20 minutes
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	Via lecturer
Other info	N.A.

Changes compared to last year	N.A.
Date from which the SU will no longer be offered	N.A.

ELEGEA01 (ECC7A_German) - Elective German 7

1. General information	
Long English name of course	Elective German 7: Business Research
Short English name of course	Elective German 7
Course code	Osiris_ECC7A_German
Degree programme and cluster	IB and CS Electives
Teaching period	P1 and P3
2828OsirisMethod of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student has proven to possess an active command of German on CEFR level B1.2 for business purposes, either by having participated in IB's / CS's ECCDEU1 up to ECCDEU6 or by positive advice upon an entry test.
Prior knowledge	

2. Content and organisation	
Professional task	Communicating in German at CEFR level B2.1 for business purposes focusing on the specific context of business research.
Exit qualifications / Programme Learning Outcomes (PLO)	IB: LW13: Use appropriate verbal and non-verbal communication in an intercultural setting CS: Body of Knowledge 6: Language
General description	The student develops and applies German as additional language orally and in writing on CEFR level B2.1, focusing on business research settings. The student develops insight into the specific vocabulary/idiom, register, and structures of the target language and conditions regarding research in the target culture, develops vocabulary/idiom in this field and applies both, in selected products related to the business research context.
Cohesion	This study unit is the 7th in the row of 8 study units. All study units ECCDEU are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language
Mandatory participation	At least 80% active participation in classes and continuous identifiable individual contribution to the project stages including formulating evaluations input for the final colloquium based on the whole of the educational activities.
Maximum number of participants	28
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture.

Required literature / description of learning material	Required: Material and links published on OnderwijsOnline / MS TEAMS. Hand - Outs distributed during classes. Webster, P. (1999). The German Handbook. Your guide to speaking and writing (2nd ed.). Cambridge, Cambridge University Press. ISBN 9780521648608 Advised: Hueber Wörterbuch Learner's Dictionary: Deutsch als Fremdsprache / German - English / English - German Deutsch - Englisch / Englisch - Deutsch. Hueber Verlag GmbH. ISBN: 9783191017361 or any newer edition. Pons, Großes Fachwörterbuch Wirtschaft, Deutsch - English / Englisch – Deutsch. ISBN: 978 - 3 - 12 - 517855 - 7. www.tatsachen - ueber - deutschland.de (German and English version).
Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination	
ELEGEA01_T01	Business Research Colloquium - German 7

Exam code: ELEGEA01_T01 (Business Research Colloquium - German 7)	
Name (modular) exam	Business Research Colloquium - German 7
Code (modular) exam	ELEGEA01_T01
Assessment criteria	The candidate shows that he/she is able to communicate (orally and in writing) in the target language and cultural context on CEFR level B2.1 producing, presenting and evaluating academic texts, graphs, methods, findings and linking these to business models/theories, taking into account on - time delivery, formal aspects, completeness, adequateness and depth of contents, vocabulary/idiom, morpho - syntactical structures ("grammar") and – additionally for oral settings - fluency and pronunciation. Go / No - go Participation in and contribution to at least 80% of the classes as specified in the Weekly Schedule. Only candidates who obtained a "go" qualify for being admitted to the colloquium. The "go"/ "no - go" will be indicated in the progress system at the end of the lecture period. Candidates who have enrolled for the colloquium, but obtain a "no - go" are strongly advised to DIS - enrol themselves for that assessment in order not to loose one of their annual enrolment options! The final grade obtained in the colloquium will be entered in the progress system on top of the indicator for "go" of the same period. A candidate obtaining a "no - go" will have to start the study unit from the beginning. A candidate obtaining a "go", but either failing the colloquium or wishing to improve the result, is to hand in the preparatory material with the new examiner by the deadline of exam enrolment for the new assessment opportunity at the latest.

	Report - based colloquium during exam periods, providing the candidate has obtained a "go" (see above)
Exam format	Portfolio
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	T1, T3, T4
Duration exam	60 minutes
Permitted resources / aids	None
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Changes compared to last year	N.A.
Date from which the SU will no longer be offered	N.A.

ELECSP10 (ECC7_Spanish) - Elective Spanish 7

1. General information	
Long English name of course	Elective Spanish 7: How to use Spanish in business negotiations
Short English name of course	Elective Spanish 7
Course code	ELECSP10
Degree programme and cluster	IB and CS G-cluster
Teaching period	P1 and P3
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student should have obtained at least 45 EC in IB1. Entry level is B1+.
Prior knowledge	Spanish at CEFR level B1+

2. Content and organisation	
Professional task	To communicate (orally and in writing) in Spanish at CEFR level B2.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	Student produces language products in Spanish at CEFR level B2 for both general and business communication purposes. The focus of the products lies on how to use Spanish in business negotiations. The products contain spoken and/or written language. Student learns to use grammar and vocabulary that is needed to successfully deliver the language products. Entry level is B1+.
Cohesion	This study unit is the seventh in a consecutive row of 8 study units. All study units ECCESP are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Mandatory participation: continuous language assignments and participation in class are part of the portfolio assessment.
Maximum number of participants	28
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	All study materials are published on #OnderwijsOnline (site IB/CS - ECC - Spanish).
Required software / required materials	All study materials are published on OnderwijsOnline (site IB/CS - ECC - Spanish).
Extra contributions	N.A.

3. Examination	
ELECSP10_T01	Written Exam (BYOD) Spanish 7
ELECSP10_T02	Portfolio - Spanish 7

Exam code: ELECSP10_T01 (Written Exam (BYOD) Spanish 7)	
Name (modular) exam	Written Exam (BYOD) Spanish 7
Code (modular) exam	ELECSP10_T01
Assessment criteria	The student shows the ability to use quite correct grammar in text and sentences on CEFR level B2.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T1, T3, T4
Duration exam	90 minutes
Permitted resources / aids	None
Minimum result	5.5
Weight factor of modular exam	40%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Exam code: ELECSP10_T02 (Portfolio - Spanish 7)	
Name (modular) exam	Portfolio - Spanish 7
Code (modular) exam	ELECSP10_T02
Assessment criteria	The student shows the ability to communicate (orally and/or in written) at CEFR level B2 and produces texts, stories or conversations about current issues or business matters.
Exam format	Portfolio
Exam type, if written	N.A.
Individual / group	Group, Individual
Assessment periods	P1, P3
Duration exam	N.A.
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	60%
Method of enrolment for exam	Via Osiris
Discussion and review	Via lecturer
Other info	N.A.

Changes compared to last year	N.A.
Date from which the SU will no longer be offered	N.A.

ELECFR14 (ECC8_French) - Elective French 8

1. General information	
Long English name of course	Elective French 8: French Company analysis & consulting
Short English name of course	Elective French 8
Course code	ELECFR14
Degree programme and cluster	IB and CS G-cluster
Teaching period	P2 and P4
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student has proven to possess an active command of French on CEFR level B1+ for business purposes, either by having passed ECCFRA1A, ECCFRA2A, ECCFRA3C, ECCFRA4C, ECCFRA5B and ECCFRA6B; or by an entry test.
Prior knowledge	Knowledge of French from the preceding units, or acquired in a different way, is necessary to follow the course.

2. Content and organisation	
Professional task	To communicate orally and in writing in French at CEFR level B2+.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	The student understands and produces language products in French at CEFR level B2+ for both general and business communication purposes. The products contain an analysis in French of a company using different analytical tools and models. As a consultant, the student provides advice to the management of the company based on this analysis, answering their questions. The student applies French grammar and uses vocabulary that is needed to successfully complete the tasks.
Cohesion	This study unit is the eighth in the row of 8 study units. All study units ECCFRA are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Participation is highly recommended.
Maximum number of participants	28
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Study materials published on #OnderwijsOnline
Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination	
ELECFR14_T01	Company analysis & consulting - French 8

Exam code: ELECFR14_T01 (Company analysis & consulting - French 8)	
Name (modular) exam	Company analysis & consulting - French 8
Code (modular) exam	ELECFR14_T01
Assessment criteria	- The student shows the ability to understand and produce professional communication in French at CEFR level B2+ in the role of a consultant providing analysis and advice to the management of a French company. - The student uses models and theory, employing these to provide a convincing management presentation in French. The student exhibits the corresponding level of grammar, syntax, fluency, vocabulary and pronunciation.
Exam format	Oral exam
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	P2, P4
Duration exam	15 minutes
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	Via lecturer
Other info	N.A.

Changes compared to last year	N.A.
Date from which the SU will no longer be offered	N.A.

ELEGEA02 (ECC8A_German) - Elective German 8

1. General information	
Long English name of course	Elective German 8: Current Business Topics in D-A-CH
Short English name of course	Elective German 8
Course code	ELEGEA02
Degree programme and cluster	IB and CS Electives
Teaching period	P2 and P4
28Osiris**Method of enrolment for educational activities**	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student has proven to possess an active command of German on CEFR level B2.1 for business purposes, either by having participated in ISB's ECCDEU1 up to ECCDEU7 or by positive advice upon an entry test.
Prior knowledge	

2. Content and organisation	
Professional task	Communicating in German at CEFR level B2.2 for business purposes focusing on understanding A/V and written texts from D - A - CH media, applying Landeskunde matters and relating the concepts to business - related situations.
Exit qualifications / Programme Learning Outcomes (PLO)	IB: WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting CS: Body of Knowledge 6: Language
General description	The student develops and applies German as additional language orally and in writing on CEFR level B2.2, focusing on current affairs in business in D - A - CH The student develops deeper insight into the business environment in the target cultures, including political and legal backgrounds, and the impact on these Landeskunde aspects on shaping ideas, expectations, routines, perceptions etc. and identifies and explains similarities and peculiarities upon comparison with his/her native business culture as well as business cultures he/she has experienced during his/her E - and F - cluster.
Cohesion	This study unit is the last and highest in the row of 8 study units. All study units ECCDEU are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language
Mandatory participation	At least 80% active participation in classes and continuous individual contribution in plenary sessions as well as colloquia is input for the final oral assessment based on the whole of the educational activities tailored to that particular group of participants/candidates is required.

Maximum number of participants	28
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	Required: Material and links published on OnderwijsOnline / MS TEAMS. Hand - Outs distributed during classes. Webster, P. (1999). The German Handbook. Your guide to speaking and writing (2nd ed.). Cambridge, Cambridge University Press. ISBN 9780521648608. Advised: Hueber Wörterbuch Learner's Dictionary: Deutsch als Fremdsprache / German - English / English - German Deutsch - Englisch / Englisch - Deutsch. Hueber Verlag GmbH. ISBN: 9783191017361 or any newer edition. Pons, Großes Fachwörterbuch Wirtschaft, Deutsch - English / Englisch – Deutsch, ISBN: 978 - 3 - 12 - 517855 - 7 www.tatsachen - ueber - deutschland.de (German and English version).
Required software / required materials	N.A.
Extra contributions	N.A.

3. Examination	
ELEGEA02_T01	Oral exam - German 8

Exam code: ELEGEA02_T01 (Oral exam - German 8)	
Name (modular) exam	Oral exam - German 8
Code (modular) exam	ELEGEA01_T01
Assessment criteria	The candidate shows that he/she is able to communicate (orally and/or in writing) in the target language and cultural context on CEFR level B2.2 understanding A/V and written texts in the target language on current business topics, presenting and discussing also the background in their target culture's settings taking into account on - time delivery, adequateness and depth of contents, vocabulary/idiom, morpho - syntactical structures ("grammar") as well as fluency and pronunciation. Go / No - go Participation in and contribution to at least 80% of the plenary and colloquia sessions throughout the lecture period as specified in the Weekly Schedule. Only candidates who obtained a "go" qualify for being admitted to the oral assessment. The "go"/ "no - go" will be indicated in the progress system at the end of the lecture period. Candidates who have enrolled for the assessment, but obtain a "no - go" are strongly advised to DIS - enrol themselves for that assessment in order not to loose one of their annual enrolment options! The final grade obtained in the oral will be entered in the progress system on top of the indicator for "go" of the same period.

	A candidate obtaining a "no - go" will have to start the study unit from the beginning.
	A candidate obtaining a "go", but either failing the oral or wishing to improve the result, is to hand in the preparatory material with the new examiner by the deadline of exam enrolment for the new assessment opportunity at the latest.
	Oral exam during exam periods:
	Summaries/discussions/evaluations based on input of all participants during classes, providing the candidate has obtained a "go" (see above).
Exam format	Oral exam
Exam type, if written	N.A.
Individual / group	Individual
Assessment periods	T2, T4, T5
Duration exam	30 minutes
Permitted resources / aids	None
Minimum result	5.5
Weight factor of modular exam	100%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Changes compared to last year	N.A.
Date from which the SU will no longer be offered	N.A.

ELECSP11 (ECC8_Spanish) - Elective Spanish 8

1. General information	
Long English name of course	Elective Spanish 8: How to use Spanish in business research
Short English name of course	Elective Spanish 8
Course code	ELECSP11
Degree programme and cluster	IB and CS G-cluster
Teaching period	P2 and P4
Method of enrolment for educational activities	Via Osiris
ECTS credits, study load and contact hours	Study load: 2.5 EC Scheduled contact time: 18 hours Expected self-study time: 52 hours Total assigned study load: 70 hours
Course entry requirements	The student should have obtained at least 45 EC in IB1. Entry level is B2.
Prior knowledge	Spanish at CEFR level B2

2. Content and organisation	
Professional task	To communicate (orally and in writing) in Spanish at CEFR level B2+.
Exit qualifications / Programme Learning Outcomes (PLO)	WW05: Optional: Use one or two additional languages to facilitate international business LW13: Use appropriate verbal and non-verbal communication in an intercultural setting
General description	Student produces language products in Spanish at CEFR level B2+ for both general and business communication purposes. The focus of the products lies on how to use Spanish in business research. The products contain spoken and/or written language. Student learns to use grammar and vocabulary that is needed to successfully deliver the language products. Entry level is B2.
Cohesion	This study unit is the eighth and final in a consecutive row of 8 study units. All study units ECCESP are interwoven with each other in gradually building an intermediate language command within professional settings towards more independent application of the target language.
Mandatory participation	Mandatory participation: continuous language assignments in class and participation are part of the portfolio assessment.
Maximum number of participants	28
Compensation options	N.A.
Activities and/or instructional formats	Seminar / Tutorial / Working lecture
Required literature / description of learning material	All study materials are published on #OnderwijsOnline (site IB/CS - ECC - Spanish).
Required software / required materials	All study materials are published on OnderwijsOnline (site IB/CS - ECC - Spanish).
Extra contributions	N.A.

3. Examination	
ELECSP11_T01	Written exam - Spanish 8
ELECSP11_T02	Portfolio - Spanish 8

Exam code: ELECSP11_T01 (Written exam - Spanish 8)	
Name (modular) exam	Written exam - Spanish 8
Code (modular) exam	ELECSP11_T01
Assessment criteria	The student shows the ability to use quite correct grammar in text and sentences on CEFR level B2+.
Exam format	Written exam
Exam type, if written	ANS, BYOD
Individual / group	Individual
Assessment periods	T2, T4, T5
Duration exam	90 minutes
Permitted resources / aids	None
Minimum result	5.5
Weight factor of modular exam	40%
Method of enrolment for exam	Via Osiris
Discussion and review	Individual review with invigilator; you can request an individual session with your lecturer.
Other info	N.A.

Exam code: EL ECSP11_T02 (Portfolio - Spanish 8)	
Name (modular) exam	Portfolio - Spanish 8
Code (modular) exam	ELECSP11_T02
Assessment criteria	The student shows the ability to communicate (orally and/or in written) at CEFR level B2 and produces texts, stories, presentations or conversations about current issues or business research matters.
Exam format	Portfolio
Exam type, if written	N.A.
Individual / group	Group, Individual
Assessment periods	P2, T2, P4, T4
Duration exam	N.A.
Permitted resources / aids	N.A.
Minimum result	5.5
Weight factor of modular exam	60%
Method of enrolment for exam	Via Osiris
Discussion and review	Via lecturer
Other info	N.A.

Changes compared to last year	N.A.
Date from which the SU will no longer be offered	N.A.